新界東涌逸東邨
Tel : 2121-0884
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東 涌 天 主 教 學 校
Tung Chung Catholic School
二零二一至二零二二年度
中一自行分配學位申請辦法

小學六年級男生和女生可於中一級自行分配學位階段申請本校中一級學位。申請辦法如下：

一、 申請日期：2021 年 1 月 4 日(星期一)至 1 月 18 日(星期一) (以郵戳日期為準)

二、 學位名額：49 名中一自行分配學額 (以學校網頁公布為準)

三、 申請辦法：家長或學生可親身到本校校務處或以郵寄方式遞交申請表。遞交時請連同以下文件。

1. 教育局發出的「中一自行分配學位申請表」第一至三聯，每聯存根上必須填上本校名稱 - 東涌天主教學校；(家長應在遞交申請表前先撕下及保留印有選校次序的第四聯);
2. 教育局發出「小六學生資料表」副本 (詳情可向所屬小學查詢);
3. 已填妥之本校的中一學位申請表(後頁表格)；
4. 最近期證件照一張，並貼於表格上;
5. 小五下學期期考成績表副本;
6. 小六上學期期中考成績表副本;
7. 申請學生的身份證或出生證明文件副本;
8. 小四至小六學術、服務或參賽得獎的證明文件之副本(如有)；
9. 申請學生的領洗紙副本(如有);
10. 如有兄弟姊妹於本校就讀,請出示有關證明副本;
    (兄弟姊妹學籍表、申請學生及就讀本校的兄弟姊妹出生證明文件)
11. 一個回郵信封;信封面須清楚寫上住址、申請學生姓名及貼上足夠郵資($2)的郵票，信封面請註明「中一自行分配學位申請」。

* 無須呈交任何推薦信。
* 逾期恕不受理。
* 申請表一經遞交，不可撤回、取消或更改選校次序。

四、 面　　試：所有申請者均獲面試機會，***面試日期為 2021 年 3 月 13 日*** **(星期六)**，缺席面試視為放棄申請。

* 面試當天需帶備以上文件(第 2，5 – 10 項)之正本，以便核對。

五、 收生準則：各項目所佔比重如下

項目	比重
學業成績	40%
操行	20%
課外活動	10%
宗教信仰及與本校關係	10%
面試表現	20%

六、 結果公佈： 1. 學校將於 2021 年 3 月 31 日(星期三)，透過電話及電郵通知所有正取學生的家長及其子女已獲學校納入其自行分配學位正取學生名單。如沒收到通知，即表示落選，家長仍可考慮在中央派位階段選擇本校。

2. 自行分配學位的申請結果將於 2021 年 7 月 6 日(星期二)與統一派位結果一併公布。結果公布前，家長毋須向學校查詢。

七、 辦公時間： 星期一至五　上午九時至中午十二時、下午二時至下午五時

星期六　　上午九時至中午十二時

星期日及公眾假期休息

八、 查詢辦法：如有任何查詢，請於辦公時間，致電 2121-0884 與校務處職員聯絡。

更新日期：2/12/2020

Yat Tung Est.,
Tung Chung,
Lantau Island, N.T.
Tel : 2121-0884 Fax : 2109-4803

Tung Chung Catholic School
2021-2022
Application for S.1 Discretionary Places
Guidelines

Primary 6 students are invited to apply for S.1 Discretionary Places for the academic year 2021-2022. Information regarding to the application is as follows:

I. **Application Period:** from 4th January, 2021 (Monday) to 18th January, 2021 (Monday) inclusive
[Postmark deadline: 18th January, 2021]

II. The number of Secondary 1 Discretionary Places of **Tung Chung Catholic School ("TCCS")** available for application for the academic year 2021-2022 is **49**. (Subject to school website)

III. Please submit the following documents to the General Office of TCCS in person or by post:

1. Completed Education Bureau application form for Secondary 1 Discretionary Place: Fill in "TUNG CHUNG CATHOLIC SCHOOL" in the space provided for the "***Name of School Applied For***" in every copy
2. Copy of Primary 6 Student Record Form issued by the Education Bureau (distributed by the primary school)
3. Completed TCCS application form for Secondary 1 Discretionary Places (2021-2022)
4. A student photo (affixed on the TCCS application form for Secondary 1 Discretionary Places (2021-2022))
5. Copy of school report of Primary 5 (Second Term)
6. Copy of school report of Primary 6 (First Term)
7. Copy of the HKID card, birth certificate, or document(s) showing the date of birth and the identity of permanent residency in Hong Kong
8. Copy of relevant certificates, awards and/or proof of extra-curricular activities from Primary 4 to Primary 6 (if applicable)
9. Copy of Certificate of Baptism **(**if applicable**)**
10. Copy of supporting documents if any sibling(s) of the applicant is studying in TCCS (if applicable)
Acceptable documents:
    - **i)** school record of the applicant's sibling(s) who is (are) currently studying in TCCS
    - **ii)** birth certificates of the applicant and the applicant's sibling(s) who is (are) currently studying in TCCS)
11. One self-addressed stamped ($2) envelope (Please specify "Application for S.1 Discretionary Places" and the applicant's name and address clearly on the envelope cover.)

* There is no need to provide recommendation letters of the primary school(s).
* Late submission will not be considered.
* Applications cannot be withdrawn, cancelled or changed after submission.

IV. **Interview**

All candidates will be invited to an interview on 13th March, 2021 (Saturday). Absentees will not be considered. No make-up interviews will be arranged. Please bring along the original copy of the above documents (No. 2, 5 – 10) for verification on the day of interview.

V. Admission criteria of Secondary 1 discretionary places application are listed as follows:

Assessment Items	Weighting
Academic achievement	40%
Conduct	20%
Extra-curricular activities, services and awards	10%
Association with our school / Religion	10%
Interview performance	20%

VI. **Announcement of results**

1. The school will notify parents of successful applicants of their inclusion in the Successful Lists for Discretionary Places by phone and e-mail on 31st March, 2021 (Wednesday) . If you do not hear from us, consider your application unsuccessful. You may apply to our school at the Central Allocation stage.
2. The results of the Secondary 1 Discretionary Places application and Central Allocation will be released at the same time on 6th July, 2021 (Tuesday). There is no need to inquire about the results prior to the release date.

VII. **School Office Hours**

Monday to Friday: 9:00 a.m. to 12:00 noon, 2:00 p.m. to 5:00 p.m.

Saturday: 9:00 a.m. to 12:00 noon

Closed on Sunday and public holidays

VIII. **Enquiries**

Please contact us at **2121-0884** within school office hours for any enquiries.

Updated as at 2ndDec.,2020